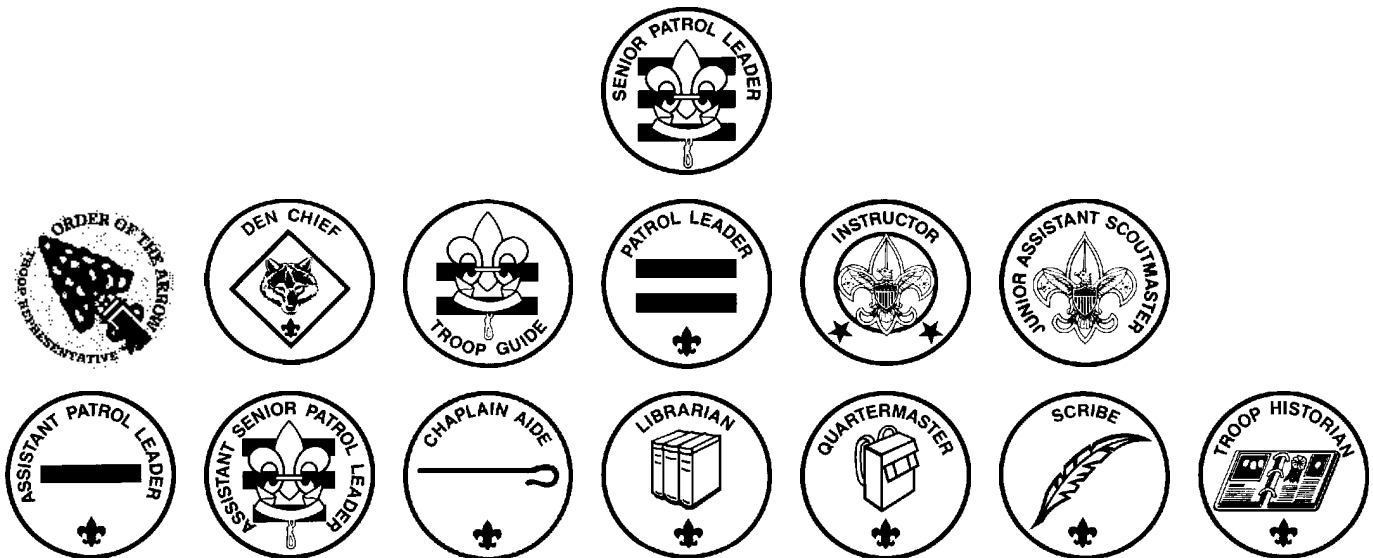




**Leading the way...**



## **Troop \_\_\_\_ Scout Leadership Positions Duties and Responsibilities**

**January 2011**



Leading the way...

What does that mean?

Think about being a Cub Scout. You came to den meetings and did a lot of different and fun things. But who decided what to do and who planned the activities? The Den Leaders, right?

Sports teams are a lot of fun, too. But who decides who plays what position, who's on the starting lineup and when to substitute? The coach, right?

There is one thing that makes Scouting different from all other youth groups. Do you know what it is?

Well, it is not the uniform. Every soccer, basketball, and baseball team has a uniform.

It is not the fun activities. There are a lot of other things that are fun.

And it certainly isn't cleaning dirty pots and pans on a campout!!

### **What makes Scouting special is that YOU make the decisions!**

That's right! YOU run the troop. Baden-Powell made it very plain in Aids to Scoutmastership when he wrote,

"The best progress is made in those Troops where power and responsibility are really put into the hands of the Patrol Leaders."

This is real decision making power. And not it's not just Patrol Leaders. All of the troop leadership positions have a hand in making the Troop run. As a troop leader you will:

- Plan and run troop meetings,

- Pick troop outings, where to camp, what to do,

- Plan advancement opportunities for all troop members

- Select High-Adventure programs

- Determine troop policy

- Help other Scouts along the trail to Eagle.

Sound cool? It really is! The adults are there to provide support but YOU will be making the decisions.

Because being a leader is more than just sewing on a patch we have put together job descriptions for the troop leadership positions. They will give you a good idea of what each job is all about and what you will be required to do.

Here's how to be considered for a position. First read the job descriptions, qualifications, and job responsibilities. Then decide what you want to do and talk it over with your parents. You can also talk it over with other Scouts who have served in that position. Finally, get a troop job application form, fill it out, have your parent(s) read and sign it and turn it in.

So, are you ready to "Lead the way"? We sure hope so!



Troop \_\_\_\_\_  
**Leadership Position Description**  
**SENIOR PATROL LEADER**

**GENERAL INFORMATION**

**Type:** Elected by the Troop (or as otherwise selected by the Troop leadership)

**Term:** 12 months (or as otherwise determined by the Troop leadership)

**Reports to:** Scoutmaster

**Description:** The Senior Patrol Leader represents Scouts as the top junior leader in the troop.

**Comments:** The Senior Patrol Leader is the focal point of the Troop. He needs to attend as many Troop functions as possible. One of the major parts of the SPL's job is to help select other Troop leaders. He must help identify other Scouts who are able, not just his friends or other popular Scouts.

**QUALIFICATIONS** – Note: each Troop may set their own qualifications

**Age:** \_\_\_\_\_

**Rank:** \_\_\_\_\_

**Experience:** Previous service as an ASPL, PL, or APL is very helpful

**Attendance:** \_\_\_\_\_

**PERFORMANCE REQUIREMENTS**

**Training:** You must receive training for this position, even if you have been trained for another leadership position in the past.

**Attendance:** You are expected to attend \_\_\_\_% of all Troop meetings, Patrol Leaders' Council meetings, Troop outings, and service projects. If your attendance is low, or if you have \_\_\_\_ unexcused absences in a row, you can be removed from office. Note that not having a replacement person at a Troop event acting on your behalf counts as an unexcused absence.

**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

**Uniform:** Set the example by wearing your uniform correctly; Keep your shirt tucked in; attach all required badges in their correct locations; keep your uniform clean and neat.

**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.

**Attendance:** Set the example by being an active Scout. Be on time for meetings and activities. You must call the Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that the Assistant Senior Patrol Leader is ready to assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

Lead all Troop meetings, events, activities, and the annual program planning conference.

Lead the Patrol Leader's Council (PLC) meetings.

Help identify and select other Troop junior leaders with the advice and counsel of the Scoutmaster.

Assign duties and responsibilities to junior leaders.

Assist the Scoutmaster with Troop Leader Training.



Troop \_\_\_\_\_  
**Leadership Position Description**

## **PATROL LEADER**

### **GENERAL INFORMATION**

- Type:** Elected by the Patrol (or as otherwise selected by the Troop leadership)  
**Term:** 12 months (or as otherwise determined by the Troop leadership)  
**Reports to:** Senior Patrol Leader  
**Description:** The Patrol Leader leads his Patrol. He represents his Patrol on the Patrol Leader's Council (PLC).  
**Comments:** The Patrol Leader may easily be the most important job in the Troop. He has the closest contact with the Patrol members and is in the perfect position to help and guide them. The Patrol Leaders, along with the Senior Patrol Leader and Assistant Senior Patrol Leader, are the primary members of the Patrol Leaders' Council.

### **QUALIFICATIONS** – Note: each Troop may set their own qualifications

- Age:** \_\_\_\_\_  
**Rank:** \_\_\_\_\_  
**Experience:** Previous experience as an APL is very helpful.  
**Attendance:** \_\_\_\_\_

### **PERFORMANCE REQUIREMENTS**

- Training:** You must receive training for this position, even if you have been trained for another leadership position in the past.  
**Attendance:** You are expected to attend \_\_\_\_% of all Troop meetings, Patrol Leaders' Council meetings, Troop outings, and service projects. If your attendance is low, or if you have \_\_\_\_ unexcused absences in a row, you can be removed from office. Note that not having a replacement person at a Troop event that is acting on your behalf counts as an unexcused absence.  
**Effort:** You are expected to give this job your best effort.

### **GENERAL LEADERSHIP RESPONSIBILITIES**

- Uniform:** Set the example by wearing your uniform correctly; Keep your shirt tucked in; attach all required badges in their correct locations; keep your uniform clean and neat.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that the Assistant Patrol Leader is ready to assume your responsibilities.

### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

- Appoint Scouts to Patrol positions.  
Represent the Patrol on the Patrol Leader's Council

Plan and steer Patrol meetings  
Help Scouts in his Patrol advance  
Act as the chief recruiter of new Scouts  
Take Patrol members' input to the PLC and keep them informed of PLC decisions.  
Know the strengths and weaknesses of fellow Patrol members.



Troop \_\_\_\_\_  
**Leadership Position Description**

## **ASSISTANT SENIOR PATROL LEADER**

### **GENERAL INFORMATION**

**Type:** Appointed by the SPL with Scoutmaster input (or as otherwise selected by the Troop leadership)  
**Term:** 12 months (or as otherwise determined by the Troop leadership)  
**Reports to:** Senior Patrol Leader  
**Description:** The Assistant Senior Patrol Leader is the second highest ranking leader in the Troop. The Assistant Senior Patrol Leader acts as the Senior Patrol Leader in the absence of the SPL or when called upon. He also provides leadership to the other junior leaders in the Troop.  
**Comments:** The most important part of the ASPL position is his work with the other junior leaders. The ASPL should be familiar with the other Troop positions and stay current with the work being done. A large Troop may have more than (1) ASPL.

### **QUALIFICATIONS** – Note: each Troop may set their own qualifications

**Age:** \_\_\_\_\_  
**Rank:** \_\_\_\_\_  
**Experience:** Previous service as a PL or APL is very helpful  
**Attendance:** \_\_\_\_\_

### **PERFORMANCE REQUIREMENTS**

**Training:** You must receive training for this position, even if you have been trained for another leadership position in the past.  
**Attendance:** You are expected to attend \_\_\_\_\_% of all Troop meetings, Troop outings, and service projects. If your attendance is low, or if you have \_\_\_\_\_ unexcused absences in a row, you can be removed from office. Note that not having a replacement person at a Troop event acting on your behalf counts as an unexcused absence.  
**Effort:** You are expected to give this job your best effort.

### **GENERAL LEADERSHIP RESPONSIBILITIES**

**Uniform:** Set the example by wearing your uniform correctly; Keep your shirt tucked in; attach all required badges in their correct locations; keep your uniform clean and neat.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for meetings and activities. You must call the Senior Patrol Leader or Scoutmaster if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

### **SPECIFIC LEADERSHIP RESPONSIBILITIES**

Help the Senior Patrol Leader lead meetings and activities.  
Run the Troop in the absence of the Senior Patrol Leader.  
Help train and supervise the Troop Scribe, Quartermaster, Instructor, Librarian, Historian, Chaplain Aide, and other junior Troop leaders.  
Lead the Patrol Leader's Council in the absence of the SPL.



Troop \_\_\_\_\_  
Leadership Position Description  
**ASSISTANT PATROL LEADER**

**GENERAL INFORMATION**

**Type:** Appointed by the Patrol Leader (or as otherwise selected by the Troop leadership)  
**Term:** 12 months (or as otherwise determined by the Troop leadership)  
**Reports to:** Patrol Leader  
**Description:** The Assistant Patrol Leader leads the Patrol during the Patrol Leader's absence.  
**Comments:** Substituting for the Patrol Leader is only part of the Assistant Patrol Leader's job. The APL actively helps run the Patrol. Large Patrols may have more than (1) APL.

**QUALIFICATIONS** – Note: each Troop can set their own qualifications

**Age:** \_\_\_\_\_  
**Rank:** \_\_\_\_\_  
**Experience:** none  
**Attendance:** \_\_\_\_\_

**PERFORMANCE REQUIREMENTS**

**Training:** You must receive training for this position, even if you have been trained for another leadership position in the past.  
**Attendance:** You are expected to attend \_\_\_\_% of all Troop meetings, Troop outings, and service projects. If your attendance is low, or if you have \_\_\_\_ unexcused absences in a row, you can be removed from office. Note that not having a replacement person at a Troop event acting on your behalf counts as an unexcused absence.  
**Effort:** You are expected to give this job your best effort.

**GENERAL LEADERSHIP RESPONSIBILITIES**

**Uniform:** Set the example by wearing your uniform correctly; Keep your shirt tucked in; attach all required badges in their correct locations; keep your uniform clean and neat.  
**Behavior:** Set the example by living the Scout Oath and Law in your everyday life. Show Scout Spirit in everything you say and do.  
**Attendance:** Set the example by being an active Scout. Be on time for meetings and activities. You must call the Patrol Leader if you are not going to be at a meeting or if you suddenly have to miss an outing. You also need to make sure that someone will assume your responsibilities.

**SPECIFIC LEADERSHIP RESPONSIBILITIES**

Help the Patrol Leader plan and steer Patrol meetings and activities.  
Help the Patrol Leader keep Patrol members informed.  
Help the patrol get ready for all Troop activities.  
Represent his Patrol at PLC meetings when the Patrol Leader cannot attend.  
Lend a hand controlling the Patrol and building Patrol spirit.

**Troop \_\_\_\_\_**  
**Leadership Position Application**

Your Name: \_\_\_\_\_ Age: \_\_\_\_\_

Current Rank: \_\_\_\_\_

Current Position: \_\_\_\_\_ Previous Positions: \_\_\_\_\_

Attendance (6 months): \_\_\_\_\_ (get from Troop Scribe records)

List your first three choices

1st Choice	2nd Choice	3rd Choice

For your first choice, use this space to tell why you want this job, how you would do the job, and why you are the best choice for this position.

**Scout's Agreement**

I have read the job descriptions for these positions. I understand the duties and responsibilities and if selected will carry them out to the best of my ability.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)

**Parent's Support Agreement**

I agree with the commitment my son is making. I promise to support him in attending training, troop meetings, and troop activities as well as with encouragement at home. I realize that once selected his presence is necessary for the smooth functioning of the troop.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(date)